

CA Foundation Prospectus



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Prescribed Syllabus Details:-

There will be 4 papers in the Foundation course:

Paper 1: Principles and Practices of Accounting (100 Marks)

Subjective Paper: **By Dheeraj Sir**

Paper 2: Business Law & Business Correspondence and Reporting (100 Marks)

Part I: Business Law (60 Marks): Subjective Paper: **By Santosh Sir**

Part II: Business Correspondence and Reporting (40 Marks)

Subjective Paper: **By Jyoti Kiran Sir**

Paper 3*: Business Mathematics and Logical Reasoning & Statistics (100 Marks)

Part I: Business Mathematics (40 Marks)

Part II: Logical Reasoning (20 Marks)

Part III: Statistics (40 Marks)

Objective Paper: **By Rajender Singh Negi Sir**

Paper 4*: Business Economics & Business and Commercial Knowledge (100 Marks) Part I: Business Economics (60 Marks)

Part II: Business and Commercial Knowledge (40 Marks)

Objective Paper: **By Daniel Sir**

Paper 1: Principles and Practices of Accounting (100 Marks)



Chapter Wise & Year Wise Questions Bifurcation

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| 1. 2022 December | 2. 2022 May |
| 3. 2021 December | 4. 2021 July |
| 5. 2021 January | 6. 2020 November |
| 7. 2019 November | |

Chapter No.		Year						
		1	2	3	4	5	6	7
1	Trial Balance	–	4	5	–	–	–	5
2	Cash Book	5	–	–	–	–	–	–
3	Subsidiary Book	–	–	–	5	–	4	–
4	Bank Reconciliation Statement	10	5	10	5	4	10	10
5	Rectification of Errors	10	-	5	10	10	5	10
6	Depreciation	4	10	5	4	10	–	4
7	Final Accounts of Sole Proprietors	10	20	15	10	–	15	15
8	NPO	10	10	10	10	10 + 10	10	10
9	Bills of Exchange	15	-	10	-	-	-	-
10	Partnership Accounts	10 + 5	or 5 + 10	or 5 + 10	5 + 10	10	10	10
11	Company Accounts	15	15	15	15	15	15	15
12	Inventories	-	5		5	5	10	
13	Sale of Goods on Approval or Return Basis	-	5	-	5	-	-	5
14	Consignments	-	10	-	10	10	5	10
15	Average Due Date	5	-	5	5	5	or 5	5
16	Account Current	or 5	5	5	-		5	or 5
17	Theory	4 + 5	4 + 5	4 + 5	4 + 5	4 + 5	4 + 5	4 + 5
18	True or False	12	12	12	12	12	12	12

Year Wise Questions Bifurcation

There are total 6 Questions. All Questions carry equal marks of 20 each. Question No. 1 is compulsory and required to answer 4 Questions from the remaining 5 Questions

Year	Question No. 1	Question No. 2	Question No. 3	Question No. 4	Question No. 5	Question No. 6
2022 December	(a) True or False - 12 Marks (b) Theory - 4 Marks (c) Depreciation - 4 Marks	(a) Bank Reconciliation Statement -10 Marks (b) Rectification of Errors - 10 Marks	(a) Bills of Exchange - 15 Marks (b) Account Current - 5 Marks or Average Due Date - 5 Marks	(a) Partnership -10 Marks (b) NPO -10 Marks	(a) Cash Book - 5 Marks (b) Partnership - 5 Marks (c) Final Accounts - 10 Marks	(a) Issue of Shares - 15 Marks (b) Theory - 5 Marks
2022 May	(a) True or False - 12 Marks (b) Theory - 4 Marks (c) Trial Balance - 4 Marks	(a) Depreciation -10 Marks (b) Stock Valuation - 5 Marks (c) Bank Reconciliation Statement - 5 Marks	(a) Consignment - 10 Marks (b) Sale of Goods on Approval or Return Basis - 5 Marks (c) Account Current - 5 Marks or Partnership - 5 Marks	(a) NPO -10 Marks (b) Partnership -10 Marks	Final Accounts - 20 Marks	(a) Issue of Shares - 15 Marks (b) Theory - 5 Marks
2021 December	(a) True or False - 12 Marks (b) Inventory - 4 Marks (c) Theory - 4 Marks	(a) Trial Balance -5 Marks (b) Depreciation - 5 Marks (c) Bank Reconciliation Statement - 10 Marks	(a) Bills of Exchange - 10 Marks (b) Average Due Date - 5 Marks (c) Account Current - 5 Marks or Partnership - 5 Marks	(a) NPO -10 Marks (b) Partnership -10 Marks	(a) Rectification of Errors - 5 Marks (b) Final Accounts - 15 Marks	(a) Issue of Shares - 15 Marks (b) Theory - 5 Marks
2021 July	(a) True or False - 12 Marks (b) Theory - 4 Marks (c) Depreciation - 4 Marks	(a) Rectification of Errors - 10 Marks (b) Bank Reconciliation Statement -5 Marks (c) Inventories - 5 Marks	(a) Average Due Date - 5 Marks (b) Sale of Goods on Approval or Return Basis - 5 Marks (c) Consignment - 10 Marks	(a) Final Accounts - 10 Marks (b) NPO -10 Marks	(a) Purchase Book - 5 Marks (b) Partnership - 5 Marks or Final Accounts - 5 Marks (c) Partnership - 10 Marks	(a) Issue of Shares - 15 Marks (b) Theory - 5 Marks
2021 January	(a) True or False - 12 Marks (b) Theory - 4 Marks (c) Bank Reconciliation Statement - 4 Marks	(a) Rectification of Errors - 10 Marks (b) Depreciation -10 Marks	(a) Consignment - 10 Marks (b) Account Current - 5 Marks (c) Sale of Goods on Approval or Return Basis - 5 Marks or Average Due Date - 5 Marks	(a) Partnership - 10 Marks (b) NPO -10 Marks	(a) Inventory - 5 Marks (b) NPO - 5 Marks (c) NPO - 10 Marks	(a) Issue of Shares - 15 Marks (b) Theory - 5 Marks
2020 November	(a) True or False - 12 Marks (b) Theory - 4 Marks (c) Sales Book - 4 Marks	(a) Bank Reconciliation Statement - 10 Marks (b) Inventories - 10 Marks	(a) Consignment - 5 Marks (b) Account Current - 5 Marks or Average Due Date - 5 Marks (c) Bills of Exchange -10 Marks	(a) Partnership - 10 Marks (b) NPO -10 Marks	(a) Rectification of Errors - 5 Marks (b) Final Account - 5 Marks (c) Final Accounts - 10 Marks	(a) Issue of Shares - 15 Marks (b) Theory - 5 Marks
2019 November	(a) True or False - 12 Marks (b) Theory - 4 Marks (c) Depreciation - 4 Marks	(a) Bank Reconciliation Statement - 10 Marks (b) Rectification of Errors- 10 Marks	(a) Consignment - 10 Marks (b) Sale of Goods on Approval or Return Basis - 5 Marks (c) Average Due Date - 5 Marks or Average Due Date - 5 Marks	(a) Partnership - 10 Marks (b) NPO -10 Marks	(a) Trial Balance- 5 Marks (b) Final Account - 5 Marks (c) Final Accounts - 10 Marks	(a) Issue of Shares - 15 Marks (b) Theory - 5 Marks

Chapter Wise & Year Wise Question Pattern of Business Law & BCR

Chapter No.	Topic	Year									
		2022 December	2022 May	2021 December	2021 July	2021 January	2020 November	2019 November	2019 May	2018 November	2018 May
SECTION A : BUSINESS LAWS (60 MARKS)											
There are total 6 Questions. All Questions carry equal marks of 12 each. Question No. 1 is compulsory and required to answer any 4 Questions from the remaining 5 Questions											
1	The Indian Contract Act, 1872	22	22	22	22	22	22	22	22	22	22
2	The Sale of Goods Act, 1930	16	16	16	16	16	16	16	16	16	16
3	The Indian Partnership Act, 1932	16	16	16	16	16	16	16	16	16	16
4	The Limited Liability Partnership Act, 2008	5	5	5	5	5	5	5	5	5	5
5	The Companies Act, 2013	13	13	13	13	13	13	13	13	13	13
SECTION B : BUSINESS CORRESPONDENCE AND REPORTING (MARKS 40)											
There are total 5 Questions. All Questions carry equal marks of 10 each. First Question is compulsory and required to answer any 3 Questions from the remaining 4 Questions											

Chapter 1: Communication

Chapter 2: Sentence Types, Active-Passive Voice and Direct-Indirect Speech

Chapter 3: Vocabulary

Chapter 4: Comprehension Passages

Chapter 5: Note Making

Chapter 6: Introduction to Basics of Writing

Chapter 7: Precis Writing

Chapter 8: Article Writing

Chapter 9: Report Writing

Chapter 10: Formal Letters and Official Communication

Chapter 11: Writing Formal Mails

Chapter 12: Resume Writing

Chapter 13: Meetings

There are 100 Objective Questions carrying 1 Marks Each.

For every wrong answer, the 1/4th mark will be deducted.

Part – A. Business Mathematics (40 Marks)

- Chapter 1: Ratio and Proportion, Indices, Logarithms
- Chapter 2: Equations
- Chapter 3: Linear Inequalities
- Chapter 4: Time Value of Money
- Chapter 5: Basic Concepts of Permutations and Combinations
- Chapter 6: Sequence and Series - Arithmetic and Geometric Progressions
- Chapter 7: Sets, Functions and Relations
- Chapter 8: Basic Concepts of Differential and Integral Calculus

Part - B: Logical Reasoning (20 Marks)

- Chapter 9: Number Series, Coding and Decoding and Odd Man Out
- Chapter 10: Direction Tests
- Chapter 11: Seating Arrangements
- Chapter 12: Blood Relations

Part - C: Statistics (40 Marks)

- Chapter 13: Statistical Description of Data
- Chapter 14: Measures of Central Tendency and Dispersion
- Chapter 15 : Probability
- Chapter 16: Theoretical Distributions
- Chapter 17: Correlation And Regression
- Chapter 18: Index Numbers

There are 100 Objective Questions carrying 1 Marks Each.

For every wrong answer, the 1/4th mark will be deducted.

Part I: Business Economics (60 Marks)

Chapter 1: Nature & Scope of Business Economics

Chapter 2: Theory of Demand and Supply

Chapter 3: Theory of Production and Cost

Chapter 4: Price Determination in Different Markets

Chapter 5: Business Cycles

Part II: Business and Commercial Knowledge (40 Marks)

Chapter 1: Business and Commercial Knowledge – An Introduction

Chapter 2: Business Environment

Chapter 3: Business Organizations

Chapter 4: Government Policies for Business Growth

Chapter 5: Organizations Facilitating Business

Chapter 6: Common Business Terminologies

Dheeraj Sir,
Rajender Singh Negi Sir,
And Jyoti Sir

Daniel Sir
Santosh Sir

What we provide to our Students:-

1. Study Materials : Apart from CA- Institute Study Materials, we provide our Own Study Materials written by subjects' experts on each chapter and according to need of CA - Foundation Examination.

2. Practice Set: - For further practice, we provide Chapter wise Practice Set to the students consisting of a lot of Questions as Home Work.

3. Practice Set Solutions: - We also provide solution of Practice Set Questions

4. Test Paper:- For checking the performance of students, after completion of each chapter or group of chapters, we conduct a test

5. Previous Year Question Paper : CA Foundation Question Paper

6. Question Paper Analysis: CA Foundation Question Paper Analysis

Qualifying Marks

50 % in aggregate and 40 % in each subject individually.

Note: As per ICAI guidelines, students can use a battery-operated calculator with up to 6 functions, 12 digits, and two memories.

Class Schedule:

Day	Time (9 to 10.30)	Faculty	Time (10.30 to 12)	Faculty
Monday	Principles and Practices of Accounting	Dheeraj Sir	Business Law	Santosh Sir
Tuesday	Business Mathematics and Logical Reasoning & Statistics	Rajender Singh Negi Sir	Business Economics	Daniel Sir
Wednesday	Principles and Practices of Accounting	Dheeraj Sir	Business Law	Santosh Sir
Thursday	Business Mathematics and Logical Reasoning & Statistics	Rajender Singh Negi Sir	Business Economics	Daniel Sir
Friday	Principles and Practices of Accounting	Dheeraj Sir	Business Law	Santosh Sir
Saturday	Business Mathematics and Logical Reasoning & Statistics	Rajender Singh Negi Sir	Business Economics	Daniel Sir